

Alice Springs Airport AUTHORITY TO USE AIRSIDE (AUA) APPLICATION FORM-AD002

This form is to be used when applying for a new Authority to Use Airside Permit (AUA) or when renewing a current AUA Permit due to its forthcoming expiry.

Prior to applying for an AUA as a new operator at Alice Springs Airport (ASA), applicants are required to complete and submit an Airside Vehicle Indemnity and Release Form and provide evidence of Public Liability Insurance for an amount not less than AUD \$20 million.

In this application you must demonstrate an operational need to drive a vehicle airside on a frequent and unescorted basis. You must further show that the operational task(s) cannot be otherwise undertaken landside.

All vehicles driven airside of Alice Springs Airport (ASA) must display a current AUA Permit.

To be completed in BLOCK CAPITALS only please.

PART 1 – APPLICANT DETAILS

To be completed by ALL applicants:

Company Name:	_____
ACN/ABN:	_____
Contact Name:	_____
	Given Name _____ Surname _____
ASIC No:	_____
Job Title:	_____
Phone Number:	<input type="checkbox"/> Home _____
(Please tick preferred)	<input type="checkbox"/> Work _____
	<input type="checkbox"/> Mobile _____
Email Address:	_____
Business Address:	_____
	Suburb _____ State _____ Postcode _____

PART 2 – VEHICLE DETAILS

SECTION A – VEHICLE SPECIFICATIONS

Make: _____ Model: _____

Year: _____ Registration: _____

Serial / Chassis No: _____
(if not registered)

New AUA

Renewal: Existing AUA No: _____ Expiry Date: ____/____/____

Special Features:

SECTION B – CRITERIA FOR USE

This Application Form must meet one or more of the following criteria for the issue of an AUA Permit to be approved

- Be directly involved with the operations or servicing of aircraft
- Be directly involved with the servicing of Ground Servicing Equipment (GSE)
- Be directly involved with the servicing, maintenance or construction of airside infrastructure, equipment, buildings or other airside facilities, and that these areas cannot be reached via the landside
- Have a need or authority to carry out regulatory or law enforcement activities airside
- Require access to an operational facility located airside for the purpose of conducting duties

SECTION C – VEHICLE MARKINGS AND BEACON

All vehicles which are intended to be used on the airside must meet the following:

- Displays on top of the vehicle or highest point a rotating amber beacon which is visible from all angles (360 degrees) around the vehicle
- Operator / Company name or logo displayed on the vehicle

SECTION D – COMMUNICATIONS EQUIPMENT

Is this vehicle required to operate on the manoeuvring area and communicate with ATC. If Yes please provide details of radio communication equipment. If a call sign is already issued, please advise current call sign.

- No
- Yes – Radio Fitted: _____
Call Sign: _____

For Operators with multiple vehicles you are permitted to print and complete this page for each separate vehicle / GSE and attach with the application

PART 3 – INSURANCE DETAILS

Vehicle Insurance: Insurer: _____

Expiry Date: ____/____/____
Day Month Year
Amount of Cover: _____

AND

Public Liability Insurance Insurer: _____

Expiry Date: ____/____/____
Day Month Year
Amount of Cover: _____
(\$20M minimum)

Please Note: Copies of Insurance Certificates must be attached to this Application Form. Insurance MUST cover the use of this vehicle airside.

PART 4 – APPLICANT

To be completed by Company Authorised Signatory only:

I, _____ acknowledge that:
Print Name

- (i) I have read and understood the Airside Vehicle Control Handbook in relation to vehicle / equipment requirements;
- (ii) It is a condition of an AUA that the Vehicle comply with the Handbook and the *Airports (Control of On Airport Activities) Regulations 1997*;
- (iii) Failure to comply with the Handbook and / or the Regulations may result in the AUA being suspended or withdrawn;
- (iv) Public Liability Insurance for an amount not less than AUD \$20 million will be maintained;
- (v) It is the Vehicle operator's responsibility to ensure the vehicle / equipment meets the applicable industry standards and is maintained in safe working condition at all times;
- (vi) Consent to ASA collecting, using and disclosing any personal information contained in this application form in accordance with the *Privacy Act 1988* and the ASA Privacy Policy as detailed on our website.

Signed: _____ Date: ____/____/____
Day Month Year

PAYMENT

Payment for AUA applications must be made at the time of submission, no applications will be accepted without payment.

AUA cost: \$50 (Inc. GST)

ASA accepts the following methods of payment:

- Cash
- Credit
- EFTPOS
- Cheques made payable to Alice Springs Airport

Your company has the option of providing ASA with an Ongoing Credit Card Authority Form that will be securely retained by us and used for payment each time the company submits an application. Alternatively, you can attach a Single Payment Credit Card Authority Form that we will use for once off payment. Both of these forms are available on our website at www.alicespringsairport.com.au.

CHECKLIST

Airside Vehicle Indemnity and Release Form signed, executed and on file with ASA

Please ensure you have attached the following documents to your completed application:

Copy of Insurance Certificate(s)

Copy of Vehicle Registration (or copy of Service Inspection Report or Certificate of Compliance)

OFFICE USE ONLY

ADDITIONAL CHECKS <input type="checkbox"/> Insurance Certificates attached <input type="checkbox"/> Vehicle Rego / Inspection Report attached <input type="checkbox"/> Indemnity & Release Form on File <input type="checkbox"/> Vehicle Displaying Operator Logo / Beacon / Radio	PAYMENT Method: CC / CASH / CHEQUE / ACCOUNT Receipt#: _____ Date: ____ / ____ / ____ Initial: _____
PROCESSING Received: ____ / ____ / ____ Initial: _____ Inspection: ____ / ____ / ____ Initial: _____ Issued: ____ / ____ / ____ Initial: _____ AUA Permit No: _____	NOTES